

Part 4: DETAILS OF PARENT(S) OR GUARDIAN(S)

DETAILS	FIRST Parent/Guardian	SECOND Parent/Guardian
RELATIONSHIP TO CHILD		
TITLE		
SURNAME		
FIRST NAME		
HOME ADDRESS		
Email Address		
HOME TELEPHONE NUMBER		
MOBILE TELEPHONE NUMBER		
NAME AND ADDRESS OF EMPLOYER (will only be contacted in a emergency)		
WORK TELEPHONE NUMBER		
IS PARENT A STUDENT AT COLLEGE OR UNIVERSITY? (Give details of college and any pending funding)		

Part 5: EMERGENCY CONTACTS (other than the above)

NAME:

NAME:

ADDRESS:

ADDRESS:.....

.....

.....

.....

.....

HOME TEL:.....

HOME TEL:.....

MOBILE:

MOBILE:.....

RELATIONSHIP TO CHILD:

RELATIONSHIP TO CHILD:

.....

.....

PERSONAL INFORMATION

1. Please circle what is your ethnic origin

White

White Scottish

White English

White Welsh

White Irish

other White background
(please specify)

Mixed

any mixed background

Asian, Asian Scottish or Asian British

Indian

Pakistani

Bangladeshi

Chinese

any other Asian background
(please specify)

Black, Black Scottish or Black British

Caribbean

African

any other Black Background
(please specify)

Other ethnic background

any other background
(please specify)

2. Do you speak any other languages other than English?

Yes

No

3. If yes, which language(s) do you speak?

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IMPORTANT NOTE: Please carefully read the following sections of this form, as these documents, together with the other documents referred to, will form a legally binding contract.

Accidents/Emergencies

In the event of an accident or emergency, I authorise The ALMOND PARK Nursery to act on my behalf by determining the need for medical attention or hospital referral on the understanding that any decisions made will be communicated in detail to me.

Security

I understand that only people listed on the Settle-in Details will be allowed to collect my child and that I must inform the Nursery on the day of collection.

Change of details

Should any information provided by the parent/guardian on the Nursery Registration Form or the Settle-in Details change at any time, the parent/guardian will immediately provide ALMOND PARK with the up-to-date information in writing.

Nursery start and Finish Times

I accept that my child cannot be cared for outwith the normal nursery hours, as stated on the Registration Certificate.

I therefore agree to bring/collect my child within the agreed nursery hours.

Monday – Friday: 07.30 – 13.00
 13.00 – 18.00

Late Pick-Up Charge

Charges for late pick-up will be £5.00 for every 5 minutes or part of after the first 5 minutes, at the Management's discretion.

Outings

The Nursery staff frequently take children out for local walks. You will be asked for permission on the Settle-in Details form. For outings that involve transport, permission will be sought separately. There will be occasions when outings might incur an additional cost. Prior notice will be given and these trips will be optional.

Parents/Guardians are encouraged to attend certain outings with the Nursery.

Acceptance of Terms and Conditions

I hereby confirm that I have read through the above conditions of registration and accept the terms and conditions.

SIGNED:
(PARENT/GUARDIAN 1)

SIGNED:.....
(PARENT/GUARDIAN 2)

PRINT NAME:

PRINT NAME:.....

DATE:

Signed for and on behalf of the ALMOND PARK Nursery Ltd:

.....

DATE: